

COVID-19 Prevention Program (“CPP”) for Wilshire Boulevard Temple

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: January 25, 2021

Authority and Responsibility

The Wilshire Boulevard Temple Executive Director has overall authority and responsibility for implementing the provisions of this CPP in our workplace and has designated responsibility for the Director of Safety and Security. In addition, all department heads and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- Evaluate employees’ potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.
- Daily walkthroughs by Maintenance and Facilities staff to evaluate compliance with cleanliness and sanitization protocols and correction thereof.

Employee participation

Employees are instructed to participate in the identification and evaluation of COVID-19 hazards. Wilshire Boulevard Temple will facilitate such employee participation by:

- Communicating frequently to make employees, who regularly work on either campus aware of protocol changes required by Wilshire Boulevard Temple COVID-19 Committee (the “**WBTC**”) that impact how they respectively conduct their work.
- Encouraging employees to self-monitor for signs and symptoms of COVID-19. All employees should be instructed to immediately report to their supervisors, managers or the Temple’s Covid Compliance Officer, without fear of reprisal, any symptoms of COVID-19, possible COVID-19 exposures and possible COVID-19 hazards at the workplace.
- Establishing communications with all vendors to discuss expectations about CDC guidelines and any other WBTC COVID-19 Policy compliance behavior, practices and protocols, including notification to the Covid Compliance Officer in the event any of their employees, volunteers, clients, students, parents, congregants or guests who have entered the Temple’s campuses are

suspected or confirmed to have COVID-19.

- Notifying WBT's Covid Compliance Officer when a person with a confirmed case has been identified as having been on the Temple's campuses within ten (10) days prior to diagnosis. The Covid Compliance Officer will also use reasonable efforts to contact those persons who may have come into close contact with the diagnosed person, and advise them to take precautions, which may include self-quarantine.
- Informing all employees of access to COVID-19 testing in addition to whether the WBTCC has determined that COVID-19 testing shall be mandatory for all employees. If employees are required to get a COVID-19 test pursuant to the WBTCC, such employees shall be informed of the reason for such testing and the possible consequences of a positive test.
- Advising all employees to communicate with the Covid Compliance Officer and the Director of Human Resources if such employee requires accommodations due to medical or other conditions that put such employees at increased risk of severe COVID-19 illness.

Screening

We screen all persons requesting access to the Temple's campuses requiring the following:

- All visitors to the Temple (excluding Karsh and WBT employees) shall be required to acknowledge the COVID-19 policy, waiver and release prior to the first entry on to campus which may be accomplished on the Visit U app.
- All entrants to WBT campuses shall be subject to a daily temperature check with non-contact thermometers and respond to a health questionnaire prior to entering, which shall be conducted by WBT Security or other WBT Employees. Each visitor shall answer at least the screening questions of the then current LA Department of Public Health Covid-19 Guidelines currently as set forth below:
 - Is your current temperature 100.4 degrees or above?
 - Have you tested positive for Covid-19 in the past 10 days or has anyone in your household tested positive in the past 10 days?
 - In the past 10 days have you or anyone in your household had close contact with someone who tested positive for Covid-19?
 - Are you feeling sick today?
 - Currently and in the past 48 hours have you had any of the following NEW symptoms: fever or chills, cough, headache, sore throat, congestion or runny nose, loss of taste or smell, shortness of breath or difficulty breathing, nausea, vomiting or diarrhea, fatigue, muscle or body aches?
 - If you are an employee, are you in compliance with the Temple or the school's current Travel Policy?
- If any entrant shall give any answers that are not acceptable to the then current guidelines, such person shall not be permitted to enter WBT without the approval of the Executive Director, the Covid Compliance Officer or the Director of Safety and Security. Neither the Executive Director, the Covid Compliance Officer nor the Director of Safety and Security shall permit entry to any person answering "Yes" to the first two questions. The Executive Director, the Covid Compliance Officer or the Director of Safety and Security may permit an exception for someone answering "Yes" to either of the last two questions if they reasonably determine that the entrant's circumstances does not create a

heightened risk of COVID infection.

- All temperature check and questionnaire results should be treated as confidential medical information. While the results of any concerning temperature check or questionnaire response may be shared with the WBTCC and the Board, the identity of the corresponding entrant shall remain confidential.
- Mask will be required upon entry and provided to anyone that may need one.
- Software will be used to log visitors, employees, and students who have been symptomatic and/or who have reported confirmed COVID-19 infections.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the **Appendix B: COVID-19 Inspections** form, and corrected in a timely manner based on the severity of the hazards, as determined by the Covid Compliance Officer.

Control of COVID-19 Hazards

Physical Distancing

Where possible, we ensure at least six feet of physical distancing at all times in our workplace through the following methods:

- Preventive maintenance tasks/work orders should be done when reasonably practical when traffic count in spaces are reduced.
- The Executive Director and/or the Director of Human Resources should encourage non-essential employees to work from home according to the current guidelines from the LA Department of Public Health Covid-19.
- Masks shall be worn at all times, unless an individual is in an enclosed room with no other person. Employees may remove their masks when in a private office, but must place masks back on their face if another person comes in.
- People at WBT should use reasonable efforts to socially distance pursuant to the the current guidelines from the LA Department of Public Health Covid-19.
- Use/Implement a practical path of travel control to separate building travelers and encourage social distancing (also helps focus cleaning areas).
- Shared offices will be limited or eliminated as much as possible. Unless there is a physical barrier between the occupants, masks must remain in place while an office is being shared.
- There will be no “hoteling” desks. Employees must use their desks and not share desks/computers/chairs with others during the same day.
- All break rooms/lounges will be set up for social distancing.
- All communal coffee pots, dishes, etc. will be removed and disposable dishes, cups, etc. will be provided.
- It is recommended that Employees take breaks and/or lunch outside or at their desk while not doing work.
- Tables have been set up with clearly marked areas for use and areas to be left open to maintain physical distancing. Sanitizing wipes and/or clearly labeled spray bottles with sanitizer (and paper towels) have been provided to self-sanitize prior to employee use.
- Individuals will be kept as far apart as possible when there are situations where six feet of

physical distancing cannot be achieved.

Face Coverings

We require all employees, congregants and guests to wear face coverings on campus. Should they need it, we provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when on campus.

- All students, faculty, staff, and visitors will be required to wear face masks while on campus, except while eating.
- Face masks will fit snugly, but comfortably, against the side of the face, completely cover the nose and mouth, and will be secured with ties or ear loops at all times (e.g., bandanas will not be permitted).
- Face masks will be worn in accordance with LA County Department of Public Health
- Employees who have been instructed by their medical provider that they should not wear a face mask should wear a face shield in compliance with the LA County Department of Public Health, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred.
- Masks with one-way valves should not be used.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.

Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between individuals:

- Plexiglas shielding should be installed at greeting locations
- Workstation redesigns should be considered in order to practically reduce employee contact.
- We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by taking the following actions:
 - HVAC Dampers will be opened to support improved air flow.
 - Merv 13 filters have been installed.
 - WBT will run the HVAC system in accordance with applicable LA County Department of Public Health, California Department of Public Health, and CDC guidelines.

Cleaning and disinfecting

We implement the following cleaning and disinfection measures for frequently touched surfaces:

- The Covid Compliance Officer shall review site inventory of personal protective equipment (“**PPE**”), cleaning chemicals, materials and consumables to ensure inventory levels are aligned with forecasted building occupancy.
- Hand sanitizers shall be placed in as many places as practical, especially common areas, such as:

- Entry ways
- Lobbies
- Restrooms
- Offices
- Classrooms
- Parking areas near elevators and doorways leading to main lobby
- Mail rooms, employee break areas, etc.
- The Covid Compliance Officer shall be responsible for coordinating with janitorial services to clean, disinfect and/or sanitize spaces (a) on a routine basis and (b) more frequently for high touch surfaces and areas (e.g., door handles, lobby areas, restrooms, etc.).
- The work area and all equipment handled by any symptomatic person and any common areas accessed by a symptomatic person should be immediately cleaned, sanitized and disinfected in a manner consistent with CDC guidelines.
- The Covid Compliance Officer shall assure that areas within WBT will be properly ventilated before cleaning.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

- The Covid Compliance Officer shall take the following steps:
 - Gather and record:
 - the day and time the COVID-19 case was last present at WBT and, to the extent possible, the date of the positive COVID-19 test(s) and/or diagnosis, and the date the COVID-19 case first had one or more symptoms, if any were experienced;
 - Begin Contact Tracing: interview the positive case and determine who may have had a COVID-19 exposure. This requires an evaluation of the activities of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period;

Implement Cleaning protocols:

- School Classrooms will be provided with a bottle with Virex disinfectant cleaner (spray bottle will be properly labeled) and a 12 pack of "red" microfiber towels. Maintenance department will take care of washing/replacing towels as needed. The maintenance staff will also provide a red five gallon bucket and a roll of bags to place all of the dirty towels in. The maintenance staff will check the buckets and wash towels as needed.
 - Classrooms will continue to be cleaned at its regular schedule. When staff cleans classrooms, surfaces will be sprayed with virex cleaner and will require a 10 minute dwell time before being wiped down. Maintenance staff will also fog (with power breezer) the entire classroom at the end of the day.
- All offices will be provided with a bottle of Virex disinfectant (spray bottle will be properly labeled) cleaner and a pack of "red" microfiber towels. Offices will continue to be cleaned at its regular schedule. When maintenance staff cleans offices, surfaces will be sprayed with virex cleaner and will require a 10 minute dwell time before being wiped down. Maintenance staff will also fog the entire office at the end of the day.

- Staff members will be required to clean and disinfect their immediate area. This will include their desk, computer, keyboard, phone, as well as putting away all sensitive documents or supplies and anything else that could potentially be damaged or soaked by the fogger.
- All common area restrooms will be closed down before being sprayed and cleaned every four hours with an EPA N list approved disinfectant and an electronic Hudson sprayer. This will require a 10 minute dwell time before being wiped down. We will provide surface disinfecting wipes as well as hand sanitizer at the entrance and exit of every restroom.
 - All in-classroom restrooms will be sprayed and cleaned at the end of the night with Alpha HP and an electronic Hudson sprayer. This will require a 10 minute dwell time before being wiped down. We will provide surface disinfecting wipes in the restroom for cleaning during the day.
- There will be a maintenance staff member that will be walking around wiping and disinfecting high traffic areas. This includes door knobs, drinking fountains, push bars, handrails, elevator buttons, bathroom fixtures, entrance and exit doors as well as carts. All hallways will be fogged with electro-biocide solution at the end of the night as well as swept and mopped with a disinfectant.
- Play yards will be sprayed down with Alpha hp an electronic Hudson sprayer and it will be allowed a 10 minute dwell time before being wiped down. The 20 minute buffer must be scheduled on the classroom yard schedule by the school Administration. After each class uses the yard, faculty members should leave used toys on a designated tarp so our staff can disinfect them. The athletic complex will not be available for outside use by parents at this time.
- Additional Hand washing stations have been purchased and will be spread throughout both campuses. Facilities staff will monitor the usage and will empty the drain water receptacles and fill the clean water reservoirs as needed.

Implement Communication Plan

- Give notice of the potential COVID-19 exposure, within one (1) business day, in a way that DOES NOT reveal any personal identifying information of the COVID-19 case, to the following:
 - All employees who may have had COVID-19 exposure and their authorized representatives.
 - Independent contractors and other employers present at the workplace during the high-risk exposure period.
- Offer COVID-19 testing, at no cost and during their working hours, to all employees who had potential COVID-19 exposure in the workplace, and provide them with the information on the benefits to which the employee may be entitled to under applicable federal, state and local laws.
- (iv) Investigate whether any workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards. Present such findings to the WBTCC.
- (v) Communicate the COVID-19 case to the local health department and to WBT security.
- (vi) Distribute pertinent information (as necessary) to WBT's Director of Safety, Security and Facilities, WBT's Executive Director

Shared tools, equipment and personal protective equipment (PPE)

PPE must not be shared, e.g., masks, gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected by staff pursuant to training protocols between uses as set forth in Appendix A.

Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering wheel, door handles, seat belt buckles, armrests, shifter, etc.) will be disinfected between users.

Hand sanitizing

In order to implement effective hand sanitizing procedures, we have taken procedures, including:

- Evaluating hand washing facilities.
- Determining the need for additional facilities.
- Encouraging and allowing time for employee handwashing.
- Providing employees with an effective hand sanitizer, and prohibiting hand sanitizers that contain methanol (i.e. methyl alcohol).
- Encouraging employees to wash their hands for at least 20 seconds each time.
- Posting signs throughout the campus

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

The Executive Director and Covid Compliance Officer shall ensure that WBT maintains an adequate PPE supply for its own staff with adequate receptacles for used/discarded PPE.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the **WBT Covid Tracking Form**.

Employees who had potential COVID-19 exposure in our workplace will be offered COVID-19 testing, at no cost and during their working hours, and will be provided with the information on the benefits to which the employee may be entitled to under applicable federal, state and local laws.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms and possible hazards to, and how. Employees shall be instructed to raise any COVID-19-related safety concerns to the Covid Compliance Officer, who in turn will report such concerns to the WBTCC. Employees shall be asked to report to the Covid Compliance Office any observed instances of non-compliance with the WBTCCP.
- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, how employees can access COVID-19 testing.
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under

- applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- The Director of Human Resources shall be responsible for training and informing employees and volunteers of COVID-19 hazards and on COVID-19-related office policies and procedures.
- All employees shall receive a copy of this WBTCCP and certify that they have read and understand the WBTCCP and agree to follow the WBTCCP. Employees shall make additional certifications each time the WBTCCP is amended.
- Commencing no later than August 15, 2020, and then continuing every three months thereafter, employees and volunteers shall receive training on (i) practicing personal hygiene, including covering coughs and sneezes, and discouraging employees from sharing work equipment including phones, desks or office supplies, and (ii) the use of PPE (e.g., gloves, face shields, face masks). The Director of Human Resources shall keep a record certifying the completion of training by each employee and volunteer.

Appendix D: COVID-19 Training Roster will be used to document this training.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 14 days after the last known COVID-19 exposure to a COVID-19 case.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related, pursuant to WBT Human Resources Department's policies and procedures.
- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.

- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work.
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

WILSHIRE BOULEVARD TEMPLE

Dona S. Nadel

January 29, 2021

BY: Executive Director

DATE

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meeting rooms, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation:

Date:

Name(s) of employee and authorized employee representative that participated:

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation
Security Booth	Front Entrance All Business Hours	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Outdoor booth Enhanced Ventilation Minimum Occupancy Signage PPE Required Touch Free Check In System No contact temperature/health checks
Meeting Rooms	No In-Person Meetings at this time	N/A	N/A
Hallways	As needed.	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	6 ft. Separation Signs Walkways are marked PPE required
Elevators	As needed.	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Minimum Occupancy signage PPE required
Breakrooms	Alternate outdoor break rooms have been provided	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Minimum Occupancy Safety Signage Shared supplies have been removed Handsanitizer 6 ft. separation signs PPE required
Restrooms	As needed.	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Minimum occupancy signage Handsanitizer and wipes PPE required
Front Admin/Reception Areas	As needed.	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Plexiglass barriers Signage Handsanitizer and wipes PPE Required

			Hand washing stations outside the entrances
Campus Entry	As needed.	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Signage Handsanitizer and wipes Hand washing stations PPE Required Touch free Check in system Plexiglass barrier No contact temperature/health checks
School Carpool	8AM, 8:30AM, 12:00PM, 2:30PM and 3PM	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	Carpool Lane PPE required No contact check in/out No contact temperature/health checks
Classrooms Spaces	Currently outdoors M-F	Due to protocols in place, risk is low. We will continue to follow protocols and make adjustments as needed.	PPE required 6 ft distance signage handwashing stations hand sanitizer and wipes Maximum of 2 children to a table (opposite ends) No contact check in Individual supply boxes for each child Rugs removed No sharing toys

Appendix B: COVID-19 Inspections

Date: 1/27/2021

Name of person conducting the inspection: Miguel Mazas

Work location evaluated: Brawerman Elementary School West

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		

Appendix B: COVID-19 Inspections

Date: 1/27/21

Name of person conducting the inspection: Rick Waters

Work location evaluated: Brawerman Elementary School East

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		

Appendix B: COVID-19 Inspections

Date: 1/27/21

Name of person conducting the inspection: Miguel Mazas

Work location evaluated: Mann Family Early Childhood Center - West Campus

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		

Appendix B: COVID-19 Inspections

Date: 1/27/21

Name of person conducting the inspection: Rick Waters

Work location evaluated: Erika J. Glazer Early Childhood Center - East Campus

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		

Appendix B: COVID-19 Inspections

Date: 1/27/21

Name of person conducting the inspection: Miguel Mazas

Work location evaluated: Temple Office - Irmas Campus (West)

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		

Appendix B: COVID-19 Inspections

Date: 1/27/21

Name of person conducting the inspection: Rick Waters

Work location evaluated: Temple Offices - Glazer Campus (East)

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions	Compliant		
Ventilation (amount of fresh air and filtration maximized)	Compliant		
Additional room air filtration	Compliant		
Administrative			
Physical distancing	Compliant		
Surface cleaning and disinfection (frequently enough and adequate supplies)	Compliant		
Hand washing facilities (adequate numbers and supplies)	Compliant		
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions	Compliant		
PPE (not shared, available and being worn)	Compliant		
Face coverings (cleaned sufficiently often)	Compliant		
Gloves	Compliant		
Face shields/goggles	Compliant		